

Portland Town Clerk's Office Basic Fee Schedule

Acceptable Forms of Payment: Cash; Check; Money Order

We DO NOT currently accept payment by debit or credit card.

Land Records:

Copies – Land Records \$1.00 per page

Copies – Maps – dependent on size

Document Certification \$2.00 per document

Recording – 1st Page \$53.00

Recording – Subsequent Pages \$5.00 per page

Surcharge – Document with Conveyance \$2.00

Map Filing – Up to 2 Lots \$10.00; Subdivision of 3 or more \$20

Vital Statistics:

Marriage License \$30.00

Birth Certificate – Certified Copy, Short Form \$15.00

Birth Certificate – Certified Copy, Long Form \$20.00

Death Certificate – Certified Copy \$20.00

Marriage License – Certified Copy \$20.00

Civil Union License – Certified Copy \$20.00

Burial/Transit Permit \$3.00

Cremation Permit \$3.00

Dog Licenses:

Male or Female (Unaltered) \$19.00

Neutered Male or Spayed Female \$8.00

Late Fee (per month after June 30th expiration) \$1.00

Replacement Tag (Lost Tag) \$0.50

Change of Address \$0.50

Out-of-Town License \$1.00

Transfer of Ownership \$1.00

Kennel License (4-10 Dogs) \$51.00

Kennel License (11-20 Dogs) \$102.00

Guide Dog FREE

Notaries Public:

Document Notarization FREE

Original Commission of Notary Public \$10.00

Renewal Commission \$10.00

Change of Name ONLY \$1.00

Change of Address ONLY – Within Town \$1.00

Change of Name AND Address Within Town \$1.00

Change of Address ONLY – New Town \$10.00

Change of Name AND Address to a New Town \$10.00

Miscellaneous:

Liquor License (Filing) \$2.00

Trade Name Certificate (Filing) \$5.00

Military Discharge – Filing FREE

Military Discharge – Certified Copy FREE

Voter Registration Card FREE