Portland Board of Education
33 East Main Street
Portland, CT 06480

Nichols Bus Service, Inc.
1010 Portland-Cobalt Rd.
Portland, CT 06480

rev. March 1 2010

Valley View School - 342-3131
Portland Middle School - 342-1880
Brownstone Intermediate – 342- 6765

Gildersleeve School- 342- 0411
Portland High School- 342-1720
Special Education - 342- 2778

2010 – 2011 Alternate Bus Route Request

NOTE TO PARENTS: Each school year, a new alternate bus form must be filled out. Changes must be completed **before** the student rides the bus and must be in writing to the school office by **July 9, 2010**. **(Requests received after July 9th MAY NOT be implemented until 2 weeks after the start of school)**.

When school is in session - RETURN THIS FORM TO YOUR CHILD'S SCHOOL
Parents will be notified when the alternate stop has been approved.

TO: Principal: _____ Date: _____

School: _____ Effective Date: _____

Name of child _____ Parents' Name:_____

Home Address: _____

Grade: _____ AM/PM Kindergarten session:_____ Teacher:_____

(A) Alternative morning pick-up location requesting (if other than home)

_____

(B) Alternative afternoon drop-off location requesting (if other than home)

_____

Name of childcare provider: _____Address:_____

Phone:_____ Cell Phone: _____

One alternative pick-up/drop-off location may be specified on the request form, but does not have to be five days a week. For example, a child may go to daycare on Monday, Tuesday and Wednesday and to home on Thursday and Friday. Multiple alternatives will not be accommodated. Alternate locations cannot be approved for students going to regular club events (e.g., Boy Scouts) or parties at individual homes. I attest that the location involved is not within the established walking distance to the school* for the grade level of the child listed.

_____ Date_____
Name of Parent **(Please print)**

Daytime phone number: _____ Cell phone number: _____

*0.5 miles – kindergarten
1.0 miles – grades 1 – 6
1.5 miles – grades 7 – 8
1.75 miles – grades 9 – 12

For office use only:

Bus company notified_____ Route number_____

School notified_____ Teacher notified_____ **Building Principal's Signature:**_____